

The following process is followed for enrolling into Dudley High School. Enrolment Document is available in the school and our team is available to help you through the process. Please familiarise yourself with the school requirements below as it will save time during the enrolment.

| STUDENT NAME : | | YEA | AR: | | | |
|--|--|---|---------------------|--|--|--|
| STATION 1 : SCHOOL OFFIC | E | | | | | |
| • | TEP 1: Verify the identity of the parent/guardian through any form of identity, voter registration card, drivers license, etc [form teachers may assist] | | | | | |
| STEP 2 : Parents/Gu | uardians are to clear all pending issues | 5 | | | | |
| STEP 3 : Check Prov | risional List and confirm | | | | | |
| STEP 4 : Issue enroli | ment documents | | | | | |
| School Stamp | Signed [A. Officer, | / Bursar/ Admin | Date | | | |
| • | BINATION [YEAR 9 AND 11 ONLY are | e to go through this | Station] – | | | |
| STEP 2 : Allow stude take Physics | students/parents & Guardians to subject colents/Parents to choose the subject cols] s] Id's Optional subjects [Maths and Eng | mbinations [Techni | cal Students are to | | | |
| OPTIONAL SUBJECTS: | | | | | | |
| Signed HOD or Rep | Date | | | | | |
| STATION 3: FORM TEACHER | RS [AND ASSISTANTS] | | | | | |
| STEP 2: Bio date to | STEP 1: UPDATING of Bio Data – All information must be current STEP 2: Bio date to be signed by the parents/guardians and child STEP 3: List the students Subjects | | | | | |
| Signed [Level Dean] | | | | | | |
| STATION 4: Academic Comi | mittee/Disciplinary Committee/Reps | ; | | | | |
| the teacher STEP 2: Issue Station STEP 3: Signing – Pa | CUSSION [This is to be done in groups rs]. Refer to the back of this page on is nery Lists are to sign. Acceptance & Comral Management and student to sign the | ssues to discuss. mitment form, Pare | | | | |
| Signed [Parent] | Name [Parent] | DATE | Signed [Teacher] | | | |



ACCEPTANCE AND COMMITMENT FORM

| | rincipal y High School | |
|--------------|------------------------------------|--|
| Dear S | sir/Madam | |
| I do he | ereby accept the place offered | to my child for 2020. |
| | ling school-organized meeting | est of my ability, support my child by providing him/her with all school needs and by s including parent teacher interviews and Parents, Teachers and Friends (PTFA) association |
| | Signed: | [Parent/Guardian] |
| | Name: | Date: |
| II Please | PARENT /GUARDIAN – PAR | ΓICULARS |
| Name | as in Birth Certificate: | |
| Date c | of Birth : | |
| | emale/Male : | |
| Father | 's Name : | Phone Home : |
| Mobile | e : | |
| | • | Email : |
| Mothe | er's Name : | Phone Home : |
| | address: | |
| | | Phone Work : |
| | | Name : |
| Postal | Address: | Phone Work :Home : |
| Mobile | e : | Email address : |
| Reside | ential Address : | |
| Last So | chool Attended : | |
| Teleph | none [School] : | Religion : |
| Denor | nination : | |
| Ш | PARENTAL CONSENT FORM | |
| | rincipal y High School | |
| Dear S | iir, | |
| and ex | ktra -curricular activities includ | ing sports, cadet training, at school and away from school. I agree/disagree that he/she sary, during the course of any such activity. |
| Signed | l: | Parent/Guardian Date: |



BEHAVIOURAL MANAGEMENT

The Principal
Dudley High School

IV

Dear Sir/Madam,

I do hereby acknowledge that the school Principal has the right to suspend and recommend transfer to another school of any student who consistently fails to comply with school rules, regulations, and requirements of all school programme. I also acknowledge that in possession/consumption of any form of alcohol, sniffing of glue, benzene, etc. Smoking.in possession of marijuana or any form of drugs, assaulting, sexual attack, pornography, vandalism, harassing of another person, being absent from class regularly, loitering (out of bounds), leaving school compound without proper authorization and in possession of mobile phone without the school principal's consent, are serious breaches of the school rules that may result in transfer of the offender to another school. I also agree that my child will participate in any school organized activity unless my child/ward is sick and I am in support to pay the PTFA levy and purchase all my children's required school equipment's and uniform.

| Signed: | [Parent/Guardian] Date: | | | |
|--------------|--|--|--|--|
| v stu | DENT PLEDGE | | | |
| I will honou | as a student of Dudley High School do hereby pledge that r and accept the rules, regulations and all policies of the school, Methodist Church in Fiji and fully in all activities organized by the school. | | | |
| STUDENTS S | SIGNATURE STUDENTS NAME | | | |
| DATE | | | | |



OFFER LETTER

| To | | | | | |
|---------------------------------------|----------------|---|--|--|--|
| | plea | • • • | at DUDLEY HIGH SCHOOL in 2020. Our Classes begin hool by that time, you should go to a school nearer to your home. | | |
| The Enrolment schedule is as follows: | | nent schedule is as follows: | Year 10 [2021] students – Tuesday 12/11/20 | | |
| | | | Year 11 [2021] students – Tuesday 12/11/20 | | |
| | | | Year 12 [20121] students – Wednesday 13/11/20 | | |
| | | | Year 9 [2021] students - Monday 17/11/20- Tuesday 18/11/20 | | |
| If you a | cce | pt this offer, you must come on enro | ollment day with your parents and bring the following with you. | | |
| | 1. | One passport size photo [two-if you did not attach any with your application form] | | | |
| | 2. | Original Birth Certificate | | | |
| | 3. | The completed Enrollment Form | | | |
| | 4. | Neckties \$12.00 (boys) to be bought in school | | | |
| | 5. 6. 7. | School cardigan compulsory - \$20.00 – CK Bargain (Suva) School Cadet uniform - \$55.00 – CK Bargain (Suva) PTFA (Agreed through PTFA AGM and will be collected by PTFA Treasurer) - \$30.00 The purpose of the agreed PTFA fund was to cater for co-curricular activities such as sporting, school excursion, magazine and other school organized activities beginning in Term 1. You may liaise with the PTFA committee on the mode of payment. | | | |
| Please | not | e: | | | |
| i) | | You will not be allowed to complete your enrolment if you fail to bring these items and or you do not comwith your parents. | | | |
| ii) | | You shall confirm your place by attending the first day of school on Monday 18th January, 2021 and failure to do this may mean losing your place. | | | |
| iii) | | School rules, subject combinations and other matters will be discussed during enrolment day. | | | |
| Thank | you. | | | | |

PRINCIPAL