

DUDLEY HIGH SCHOOL

CLASSROOM POLICY



The classrooms are to be used properly and without damages

- Ensure these classrooms are used only for the purpose of teaching and learning
- The subject teacher will solely be responsible for the classroom use for the duration of the class
- Students using the classroom must be reminded not to let their hands on any items inside the desks that they are using during split classes
- Students using the classroom for split classes should only be taking their required needs
- Vigilant supervision during the class is important to prevent stealing of items and lunch
- Any items lost from the classroom during the duration of the class, the subject teacher will be accountable for the reparation
- Ensure that only the allocated classrooms are used for split classes
- Form Teachers must also inform students if their classroom is used for split classes
- Students when moving out to the specialist room for classes must ensure that they take with them their valuable items such as calculator and lunch.
- All classrooms must have a Homework and Revision Section for student's information on the classroom whiteboard.
- All classroom must have a broom and a rubbish bin.
- All noticeboards should be well organized with sections for specific items of importance.

- The walls of the classroom to have targets, vision, mission, motto, and theme of the Ministry, school and Form.
- Classrooms need to have a copy of the national anthem in all three languages and nations flag oath.
- Classrooms should not be used as dining room with the exception of rainy days
- Classrooms to be noise free at all times and students not to be inside the classroom during recess and lunch. Only students intending to use the classroom for school work will be using the classroom during these sessions
- All classroom furniture to be properly marked/ numbered for identification and accountability.
- All chairs to be placed on top of the desk before students leave for the end of the day.
- Last session subject teachers to also indicate any damages of furniture's to avoid unnecessary penalization of students due to misuse of furniture.

